Medication Process for Believe 2020

Please register your child's medication PRIOR to check-in. To register your student's medication, you will need to login to your <u>SECC account</u>, go to my events, select the camp/child and log their meds. Detailed steps to complete this process are listed below.

Steps

1) Go to secc.org and click on the person on the home page or select the drop-down menu and click on log-in to my account.





2) Click on my account and log-in with your SECC account. Click on "my events" after you log-in.

3) Click on update medication information

dee of an overnight event you can do so by clicking the following "Update Medication Information" button:	
	Update Medication Information

 Medications
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 Click on your child and click on update medications. If you have medications

 Medication
 Medications
 medicine you have already entered for your child, you can just edit if needed.

(D) Medication Information

5) Click "Next" on the medication information form.

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Medication Information Form Please use this form to let us know about what medications your student needs to take. by a parent/guardian for minors or by the student if they are over 18 years old.	This form must be filled out
On the next page you will be asked to add each medication with the time of day it needs medication click the O	to be taken. To add a
	Next



7) After you enter the information, make sure to click **"SAVE"** before proceeding forward. After it is saved, click Next.

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Medication Information Form

- 8) You will be prompted to sign a form giving us permission to give your child medicine. Click "**Next**". It might take a few seconds to a minute to populate, so please be patient.
- 9) Read the form, sign it and date it. Click the green "DONE" at the top right corner.
- 10) You are finished! You can either log-out or if you have another child to fill out medicine

for, click on "update another".

11) Please make sure all information is correct and updated prior to check-in at your campus.